

S10 BRIDGE CLUB CONSTITUTION

Revision 1: March 2018, approved at 2018 AGM.

Definitions

The Club	S10 Bridge Club
The Committee	The Committee of the Club
The AGM	The Annual General Meeting of the Club
An EGM	An Extraordinary General Meeting of the Club

The Club

1. The Club shall exist to pursue and promote the game of Bridge.
2. The Club shall consist of all members who pay to become Social Members of HGLTC, and complete the S10 Bridge Club application form, thus agreeing to abide by the Constitution as herein described and to pay the annual fees due as directed by the Committee.
3. The affairs of the Club shall be managed by a Committee and executive Officers.
4. Any amendments to this Constitution shall only be passed by a two-thirds majority of the Club, voted for at the AGM.
5. A quorum for an AGM or an EGM shall consist of the Chairperson plus 12 members or one quarter of the membership whichever shall be the lesser.

The Committee

1. The Committee shall consist of:-
 - The Chairperson elected at the AGM
 - The Treasurer elected at the AGM
 - The Secretary elected at the AGM
 - Four ordinary members elected at the AGM.

All committee members who are so willing, are automatically available for re-election. The first re-election shall be one year from the acceptance of this changed constitution.

Club members may put forward additional candidates in the normal manner (proposed and seconded and notified to the Secretary).

All the above shall be entitled to vote on all Committee matters.

The Chairperson shall have a casting vote.

2. The Committee shall meet at least three times in each calendar year
3. The Committee or three Officers shall consider, and shall either accept or reject each fully completed application by a non-Club member.
4. The Committee shall be responsible to the Club for the control and management of all activities and shall represent the interests of the Club.
5. A quorum shall consist of the Chairperson and three other members of the Committee elected at an AGM.
6. Some of the Secretary's duties may be carried out by Committee members.

7. The Committee shall consider proposals put forward by Committee members with a view to making decisions on behalf of the Club or to making recommendations to the AGM or to an EGM.
8. Any Club member may request a Committee member to raise any matter at the next Committee meeting.
9. If the committee having knowledge of conduct deemed objectionable to members, shall discuss the same at their next meeting & the Club Secretary shall at once communicate the committee's decision to the offender (whether the decision be to exclude from the club, or give notice that further infringement or misconduct will lead to expulsion). A member shall be deemed to be excluded from the date of the meeting of the Committee at which any exclusion is resolved.

The Officers

The Officers of the Club shall be the Chairperson, Treasurer, and Secretary.

1. The Chairperson shall have general responsibility for the affairs of the Club, and shall take the Chair at all Committee meetings, the AGM, and at any extraordinary general meetings of the Club, preside at any Club functions and present a report of the Club's activities to the AGM.
2. The Treasurer shall keep accounts on behalf of the Club, receive and account for all monies arising from the activities of the section, pay all accounts due, report to the Committee on the state of the accounts, & present a statement of accounts to each AGM. All finances shall be controlled and executed by the Treasurer.
3. The Secretary shall convene all Committee and other meetings of the Club, keep minutes, arrange any agreed stand-by or stewarding duties, arrange the supply of all requisites in connection with the activities of the Club, ensure any visitors pay their proper dues, hold a list of current members and deal with membership enquiries, deal with correspondence relating to the Club.

The AGM

1. The AGM will be conducted in accordance with established practice. Any recommendation agreed by the Committee and requiring approval by the AGM will be put to the AGM.
2. Voting on a resolution will be by show of hands. Only the votes of members present will be counted. Proxy votes will not be counted.
3. The AGM will be held prior to playing bridge on a normal bridge evening. It will be held in early March on a date to be decided by the Committee.
4. The date of the AGM will be announced at least two normal bridge evenings prior to the date set.

An EGM

1. An EGM will be conducted in a similar manner to the AGM.
2. An EGM may be arranged by the Committee at any time, or may be petitioned by at least ten members of the Club.
3. An EGM will be held prior to playing bridge on a normal bridge evening.
4. The convening of an EGM should whenever possible be announced at least two normal bridge evenings prior to the date set.